STATEMENT OF POLICIES

NAME OF ORGANIZATION: _____

Contract #EF13-_____

Please state your policy for the listed items.

- Travel: We currently reimburse elected officials and/or employees at the rate of $_____.
  $0.xx per mile

- Personnel: All personnel are hired by the _____
  Superintendent/judge/mayor/director

- All positions are announced stating the title and pay ranges for each position. All announcements of a position state "An equal Opportunity Employer M/F/D"

- Financial: The financial records are managed by _____,
  Please state name
  Financial Officer, and are kept in the office of the _____
  _____ located at _____.
  Superintendent/county judge/mayor/director Please give address

- Property: _____ is responsible for all equipment and property
  Please state name
  in our possession and an inventory is conducted at least annually.

- Procurement: We request bids for any item over $ _____.
  Please insert dollar amount

PRIDE will review your 2012 School Board Audit on the Kentucky Department of Education Web Site-District Financial Audits page.

Signature _____ Date _____

Title _____